# OFFICERS, BOARD APPLICATION AND POSITION DESCRIPTION

#### **Overview**

The Executive Board governs the overall execution of the Marine Corps Reserve Association’s mission. Principally, the Board manages organizational finances and sets long term priorities for programs, including the development of programs for the professional development of Reserve Marines; advocacy on behalf of the Marine Corps Reserve, furthering the relevance of the Marine Corps Reserve and advancing the interests of the Marine Corps. Additionally, the Board oversees the National President, who is responsible for day-to-day management of the organization. Overall, the members of the Board contribute to the educational, management, legal, and financial skills needed to ensure long term organizational stability while ensuring year-to-year educational excellence for the Marine Corps Reserve Association mission.

Regional Directors will focus their efforts upon the states and Reserve Marine Commands within their Regions. It is expected Regional Directors will become a member of the respective State Veteran Associations and contacting each major Marine Reserve Command in the Region.

EXECUTIVE Board of Directors: seven (7) voting members with three (3) year terms.

REGIONAL Directors: six (6) voting members with three (3) year terms.

Board Member responsibilities include attendance at regular board meetings, as well as teleconference meetings and active electronic conversations as part of the Association’s committees and/or work groups. In some years the Board has held additional meetings. Board members also hold a fiduciary responsibility for management of organizational capital and ensuring appropriate filings with federal, state, and local authorities consistent with the organization’s status as a 501(c)(19) nonprofit organization. The attendance policy allows for removal if three consecutive meetings are missed without notice.

***Declaration of Candidacy***

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the commitment as well as the ways to contribute to the development of The Association.

Resources available to prospective members:

* Organizational Documents: Strategic Plan, Bylaws, FY Budget, Operating Principles, and others upon request
* Program Overview & Calendar of Events
* Email or call the National President, Paul K. Hopper at (214) 693-6249, email [Ken.Hopper@USMCRA.ORG](mailto:Ken.Hopper@USMCRA.ORG) or Executive Director, Tim Dunn at (910) 978-0144, email [timothymdunn9962@gmail.com](mailto:timothymdunn9962@gmail.com) with questions.

To apply:

* Submit a one-page Board Application (page 3 of this document) and your résumé/CV to [INFO@USMCRA.ORG](mailto:INFO@USMCRA.ORG). PLEASE ANNOTATE “*NEW BOARD MEMBER APPLICATION*” in the subject line.
* Copies of the one-page application and CV/Resume will be distributed to the exciting Board Of Directors.

***Time and Financial Considerations***

Meetings:

* Board Meetings- are held monthly, on the second Thursday, beginning at 2030 Eastern.
* Committee or Work Group work is generally conducted via email or ZOOM meetings.
* Mid-Year Meeting is held on the third weekend in March at the National HQ Stafford, VA. This is a two (2) day meeting focused upon Professional Development, review of the CY goals and objectives.
* Annual Meeting is a three-day event held at various locations across the United States at Reserve unit locations.
* Annual Fundraiser - board participation is required

Donations: As with any Board, members will be solicited for a cash or in-kind donation; 100% participation is sought; the amount is optional but we ask that board members consider giving at a leadership level. Board members should maintain an active membership status during their term.

***Application for Marine Corps Reserve Association Board Candidacy***

| Name |  |
| --- | --- |
|  |  |
| School / Company |  |
|  |  |
| Current Position |  |
|  |  |
| Contact Details |  |
| ***Mailing Address*** |  |
| *Cell Phone* |  |
| *E-Mail* |  |
| **POSITION APPLYING FOR** |  |

We want to understand your views on current operations and how your contributions will enhance The Association’s vision. Please answer the following questions. Limit your response to the space provided. Your address & contact information will not be distributed. Please also send your résumé or CV to: [Paul K. Hopper @ Ken.Hopper@USMCR.ORG]

1. Please ***briefly*** describe your academic and professional background, and other relevant experience.
2. Briefly describe why you are seeking your position on the board?
3. Please briefly outline the specific skills you bring, or contributions you hope to make, to this board.
4. Are you currently serving on a board of directors for another organization? If so, please list organization name and your position/role.
5. What is your preferred method of being contacted?

Email Phone Call Text Message

**ONLY THIS SINGLE PAGE WILL BE DISTRIBUTED TO COMMITTEE MEMBERS ALONG WITH YOUR CV OR RESUME.**